

SECURITY DEPOSIT GUARANTEE APPLICANT

To establish eligibility for the Security Deposit Guarantee program, you must provide the information checked below for each person 18 years of age and older that will live in the dwelling unit. All persons that will live in the dwelling unit are required to be listed on, and sign the application (DOH-SDG-04).

Each applicant MUST meet both the INCOME and CATEGORICAL requirements.

PROOF OF INCOME ELIGIBILITY (within last 30 days)

- Benefits summary printout from DSS
- Cash Assistance printout from DSS
- Child Support verification
- Wage Stubs
- Income tax statement (State or Federal)

PROOF OF CATEGORICAL ELIGIBILITY (within last 30 days)

- Literally Homeless
- Domestic Violence

If the applicant does not have a check in BOTH income and categorical eligibility, then they are NOT eligible to apply for a Security Deposit Guarantee.

***CHECK HUT DATABASE using applicants Social Security Number AND Name**

- If the applicant has been issued a SDG within the past 18 months, they are NOT eligible.
- If the applicant has 2 SDG claim payouts, they are NOT eligible.
- If the applicant has had a claim paid within the past 18 months they are NOT eligible for the entire SDG.

PROOF OF DWELLING UNIT

- Address, Unit number, City and zip code
- Landlord name and address
- Monthly Rent for the dwelling unit

***If you have a roommate, the roommate must provide the following:**

- Social Security number
- Proof of Income
- Photo ID